

**Government Procurement Policy Board - Technical Support Office Annual Procurement Plan for FY 2022 (7th Update)**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/RE	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
P01	Lease of Venue												
P01.1	Lease of Venue with Meals & Accommodation, (111 pax)	OED	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	November	December	GoP	666,000.00	666,000.00	-	To be sourced from 2021 GAA or from extra funds to other divisions, if any
P01.2	Venue for Mid-year GPPB Meeting (outside Metro Manila)	SD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	May	GoP	260,000.00	260,000.00	-	
P01.3	Venue for Year-End Meeting	SD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	November	GoP	90,000.00	90,000.00	-	
P01.4	Lease of Venues	AD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	January	January	GoP	150,000.00	150,000.00	-	taken from janitorial services budget
P01.6	Lease of Venue with Meals, Live-out (within Metro Manila) (Training for Municipal Local Government Units)	CDD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	October	October	GoP	300,000.00	300,000.00	-	
P01.7	Lease of Venue with Meals, Live-in (Pampanga) (Training for Municipal Local Government Units)	CDD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	September	September	GoP	410,000.00	410,000.00	-	
P01.9	Lease of Venue for the GPPB-TSO Trainers Training	AD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May	May	GoP	200,000.00	200,000.00	-	
P01.10	Lease of Venue for the GPPB Regular Meetings	AD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	June	June	GoP	150,000.00	150,000.00	-	
P1.11	Lease of Venue with Meals and Rental of LED Wall, TV Monitors, and conference mic	SD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	August	August	GoP	313,956.80	313,956.80	-	
P1.12	Lease of Venue with Meals and Event Management and Technical Equipment Package	CDD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	October	October	GoP	3,019,090.00	3,019,090.00	-	
P04	Rent-Building and Structures	AD	YES	NP-53.10 Lease of Real Property and Venue	2021 December	N/A	January	January	GoP	1,848,000.00	1,848,000.00	-	
P05	Supply and Delivery of GPPB-TSO Employee Recognition, Loyalty and Special Award Souvenirs												
P05.1	Procurement of Plaques (Lot 1)	OED	NO	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	30,000.00	30,000.00	-	To be used in CY 2023 Personnel and Team Recognition Awards. 3 months were provided in case of procurement delays. The event is on January 2023.
P05.2	Procurement of Lei with Ethnic Design (Lot 2)	OED	NO	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	20,000.00	20,000.00	-	To be used in CY 2023 Personnel and Team Recognition Awards. 3 months were provided in case of procurement delays. The event is on January 2023.
P06	Tokens for GPPB & IATWG Members and Development Partners	SD	NO	NP-53.9 - Small Value Procurement	October	N/A	N/A	October	GoP	150,000.00	150,000.00	-	
P21	Awards/Rewards and Incentives	AD	NO	NP-53.9 - Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	100,000.00	100,000.00	-	
P22	Supply and Delivery of GPPB-TSO Anniversary Giveaways	AD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	300,000.00	300,000.00	-	
P53	Customized Lanyard	CDD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	12,500.00	12,500.00	-	
P60	Plaques for Speakers	CDD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	140,000.00	140,000.00	-	
P62	Customized Coaster (Tokens/prize for training activities)	CDD	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	96,000.00	96,000.00	-	
P69	Laptop Stand/Riser (Special Tokens for Trainers and Invited Resource Speakers and Guests)	CDD	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	165,999.00	165,999.00	-	
P70	Ring Light with Phone Holder (Special Tokens for Trainers and Invited Resource Speakers and Guests)	CDD	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	143,034.00	143,034.00	-	
P74	Tokens for the Conduct of the Inaugural meeting of the GPPB and IATWG Members	SD	NO	NP-53.9 - Small Value Procurement	August	August	August	August	GoP	30,000.00	30,000.00	-	
P75	Plaque of Appreciation for the former GPPB and IATWG Members	SD	NO	NP-53.9 - Small Value Procurement	August	August	August	August	GoP	26,500.00	26,500.00	-	
P14	Supplies and Materials Expenses												
P14.1	Procurement of Petroleum, Oil and Lubricant (POL) for GPPB-TSO Official Vehicle	AD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	950,000.00	950,000.00	-	
P14.2	Office Supplies, and Materials available at Procurement Service	AD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	as the need arises	as the need arises	GoP	808,000.00	808,000.00	-	

P14.3	Drugs and Medicines	AD	NO	NP-53.9 - Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	10,000.00	10,000.00	-	
P14.4	Other Supplies and Materials not available at PS-DBM	AD	NO	Shopping	N/A	N/A	as the need arises	as the need arises	GoP	400,000.00	400,000.00	-	
P10	Common-use supplies and Equipment	LRD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	January	January	GoP	63,814.36	63,814.36	-	Decreased by PhP75,620.06
P48	Supplies and Materials (available in DBM-PS)	CDD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	May	May	GoP	43,036.05	43,036.05	-	
P49	Supplies and Materials	CDD	NO	Shopping	N/A	N/A	May	May	GoP	4,040.00	4,040.00	-	
P55	Supplies and Materials (available in DBM-PS)	CDD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	September	September	GoP	3,296.74	3,296.74	-	
P56	Supplies and Materials	CDD	NO	Shopping	N/A	N/A	September	September	GoP	1,650.00	1,650.00	-	
P64	CSE for CDD	CDD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	March	March	GoP	224,211.65	224,211.65	-	
P84	Supply and Delivery of Antigen Test Kits for GPPB-TSO	AD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	October	October	GoP	46,000.00	46,000.00	-	
P17	Utilities												
P17.1	Water	AD	NO	Renewal of Contract in accordance with WETI Guideli	N/A	N/A	as the need arises	as the need arises	GoP	100,000.00	100,000.00	-	
P17.2	Electricity	AD	NO	Renewal of Contract in accordance with WETI Guideli	N/A	N/A	as the need arises	as the need arises	GoP	1,000,000.00	1,000,000.00	-	
P18	Communication expenses												
P18.1	Telephone Expense-Landline	AD	NO	Renewal of Contract in accordance with WETI Guideli	N/A	N/A	as the need arises	as the need arises	GoP	236,000.00	236,000.00	-	
P19	Environmental/Sanitary Services (Pest control and Disinfection)												
P19.1	Pest control and Disinfection for GPPB-TSO Raffles Building Office	AD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	60,000.00	60,000.00	-	
P19.2	Environment/Sanitary Services (Pest control and Disinfection) for New GPPB-TSO Building	AD	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	500,000.00	500,000.00	-	
P20	Repair and Maintenance												
P20.1	Repair and Maintenance of GPPB-TSO Official Vehicle	AD	NO	NP-53.9 - Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	600,000.00	600,000.00	-	
P20.2	Repair and Maintenance of Airconditioning Units	AD	NO	NP-53.9 - Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	350,000.00	350,000.00	-	
P20.3	Repair and Maintenance of Furniture and Fixture	AD	NO	NP-53.9 - Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	100,000.00	100,000.00	-	
P20.4	Repair and Maintenance of Office Equipment	AD	NO	NP-53.9 - Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	100,000.00	100,000.00	-	
P26	Web Hosting Services												
P26.1	GPPB Website	IMD	NO	NP-53.9 - Small Value Procurement	February	N/A	March	March	GoP	150,000.00	150,000.00	-	
P26.2	GPPB Online Portal	IMD	NO	NP-53.9 - Small Value Procurement	March	N/A	April	April	GoP	150,000.00	150,000.00	-	
	ICT and Other Requirements												
P02	Renewal of Lex Libris Online Access	LRD	YES	Direct Contracting	2021 December	N/A	N/A	January	GoP	110,000.00	110,000.00	-	
P09	Office Productivity Tool: Project Management and Monitoring System	SD	NO	NP-53.9 - Small Value Procurement	January	N/A	N/A	January	GoP	250,000.00	250,000.00	-	
P12	Subscription to Human Resource Information System	AD	NO	Competitive Bidding	March	March	April	April	GoP	3,000,000.00	-	3,000,000.00	
P24	Rental of Multi-Purpose Digital Photocopier (Black & White/Monochrome and Colored)	AD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	500,000.00	500,000.00	-	
P25	Leased Line Subscription (Internet Service for Units 2504-2506 and 2508)	IMD	NO	NP-53.9 - Small Value Procurement	January	N/A	February	February	GoP	349,000.00	349,000.00	-	
P29	Acquisition of Graphics and Video Editing Software	IMD	NO	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	90,000.00	90,000.00	-	
P30	Lease of Photocopier / Printer / Scanner (New Building)	IMD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	750,000.00	750,000.00	-	
P33	Acquisition of Productivity Software (Preferably Office 365 E5 and E3 Licenses, includng email hosting for other official GPPB email addresses)	IMD	NO	Competitive Bidding	January	N/A	February	February	GoP	1,213,000.00	1,213,000.00	-	

P35	Acquisition of High Capacity / High Volume Desktop Servers (New Building)	IMD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	500,000.00	-	500,000.00	
P36	High End Laptops 2 Units	IMD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	300,000.00	-	300,000.00	
P37	Acquisition of Office Laptops for Personnel Expansion (New Building)	IMD	NO	NP-53.5 Agency-to-Agency	August	N/A	August	August	GoP	1,500,000.00	-	1,500,000.00	
P44	Acquisition and Installation of high speed, fiber optic and dedicated internet service with minimum bandwidth speed of 100mbps (New Building)	IMD	NO	Competitive Bidding	March	March	April	April	GoP	1,300,000.00	1,300,000.00	-	
P45	Acquisition and Installation of Digital Private Automatic Branch Exchange (PABX) / Phone Call Management System, supporting Voice over Internet Protocol (VoIP)	IMD	NO	Competitive Bidding	March	March	March	March	GoP	3,500,000.00	3,500,000.00	-	
P03	Supply, Delivery, and Installation of Furniture and Fixtures for the New GPPB-TSO Building	AD	YES	Competitive Bidding	2021 December	2021 December	January	January	GoP	20,000,000.00	-	20,000,000.00	
P07	Publication of Resolution, Circular and GPPB Issuances	SD	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive	N/A	N/A	N/A	as the need arises	GoP	600,000.00	600,000.00	-	
P08	Publication of Resolution, Circular and GPPB Issuances	SD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	as the need arises	GoP	400,000.00	400,000.00	-	
P11	Airline Ticket-Local	LRD	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, O	N/A	N/A	January	January	GoP	50,000.00	50,000.00	-	
P13	Procurement of Security Services for GPPB-TSO New Building	AD	NO	Competitive Bidding	June	June	July	July	GoP	3,000,000.00	3,000,000.00	-	
P15	Supply and Delivery of 2 units of Paper Shredder and Water Dispenser	AD	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	45,000.00	45,000.00	-	
P16	Highly Technical Consultant for Gender and Development Program	AD	NO	NP-53.7 Highly Technical Consultants	N/A	N/A	January	January	GoP	300,000.00	300,000.00	-	
P23	Outsourcing of Psychometric Examination for GPPB-TSO	AD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	259,000.00	259,000.00	-	
P57	One (1) Year Subscription of Five (5) Licenses of Cloud Based Video Communication with Large Meeting and Webinar	CDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	308,186.65	308,186.65	-	For approval of BAC to be charged against the continuing 2021 Fund
P58	High-End Laptops 2 Units	CDD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	270,000.00	270,000.00	-	to be charged against the continuing 2021 Fund
P59	Hiring of a Consultant for the Enhancement of the Public Specialist Certification Course Program	CDD	NO	NP-53.7 Highly Technical Consultants	N/A	N/A	October	October	GoP	900,000.00	900,000.00	-	
P63	Courier Service for Tokens and Special Awards	CDD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	163,141.20	163,141.20	-	
P65	Supply, Delivery, and Installation of CCTV Cameras for GPPB-TSO	AD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	10,000.00	10,000.00	-	
P66	Lease of Parking Spaces for the GPPB-TSO Service Vehicles for one (1) year	AD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	140,000.00	140,000.00	-	
P67	Supply, Delivery, and Installation of Acrylic Barriers (3mm) for GPPB-TSO	AD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	45,000.00	45,000.00	-	
P68	Supply, Delivery, and Installation of GPPB-TSO Bulletin Glass Board	AD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	35,000.00	35,000.00	-	
P71	Supply, Delivery and Installation of Steel Rack Shelves for GPPB-TSO	AD	NO	NP-53.9 - Small Value Procurement	March	N/A	April	May	GoP	15,000.00	15,000.00	-	
P72	Supply and Delivery of Meals for GPPB-TSO Meetings, Trainings and Activites	AD	NO	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	308,000.00	308,000.00	-	
P73	Supply, Delivery, and Installation of Accordion Doors for GPPB-TSO	AD	NO	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	45,000.00	45,000.00	-	
P76	Engagement of Certifying Body Services for the Conduct of ISO 9001:2015 Quality Management System (QMS) Certification and Surveillance Audits for GPPB-TSO	OED	NO	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	360,000.00	360,000.00	-	
P79	Procurement of Secondary Internet Service Provider (ISP) for GPPB-TSO (Raffles Corporate Center Office)	IMD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	912,000.00	-	912,000.00	

P80	Supply, Delivery, and Installation of Various ICT Equipment for the Network Infrastructure of GPPB-TSO	IMD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	468,192.41	-	468,192.41	
P81	Supply, Delivery, and Installation of Server Cabinet and UPS	IMD	NO	NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	130,295.00	-	130,295.00	
P82	Subscription of Firewall Security	IMD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	733,828.65	733,828.65	-	
P83	Subscription of Antivirus	IMD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	332,175.12	332,175.12	-	
P85	Supply and Installation of Water Utility for the GPPB-TSO Building	AD	NO	Direct Contracting	October	N/A	October	October	GoP	111,761.00	-	111,761.00	
P86	Supply and Delivery of Cordless Telephone for the GPPB-TSO	AD	NO	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	9,000.00	9,000.00	-	
<b>TOTAL</b>										<b>58,407,708.63</b>	<b>31,485,460.22</b>	<b>26,922,248.41</b>	

*Prepared by:*

**CHRISTINE L. PACIENCIA**  
Head, BAC Secretariat

*Recommended for Approval by:*

**KATHERINE ROSE T. MERZA**  
BAC Chairperson

*Approved by:*

**ROWENA CANDICE M. RUIZ**  
Head of the Procuring Entity